

Job Posting

Position Title: Retail Merchandise Associate
Department: Merchandise
Status: Part-time, hourly
Reports to: Manager, Merchandise
Location: Langley Events Centre

Organization Overview:

Ten Feet Sports and Entertainment Ltd. (TFSE) manages and operates Langley Events Centre (LEC), a prominent home of participation and spectator opportunities in sports, entertainment, and events in B.C. We are dedicated to recruiting, hiring, and developing individuals with the skills, experience, and passion to contribute to the continued success and growth of our organization in one of the most unique and exciting employment environments available.

LEC Overview:

Located within the Township of Langley's developing Arts, Sports, and Entertainment District, LEC features an arena bowl (5,276 seats for hockey), banquet hall, triple gymnasium (2,000 seats), double gymnasium (1,000 seats), fieldhouse, meeting rooms, dedicated gymnastics facility, retail, sport medicine, and sport organization offices, all next to the adjoining Willoughby Community Park. This unique multi-purpose and simultaneous event facility proudly hosts International, National, Provincial, Regional, and local community championships and events. Inspired by World Class facilities throughout North America, the LEC strives to provide a first-class experience for amateur and professional participants and spectators alike.

Position Overview:

Reporting to the Manager, Merchandise, the Retail Merchandise Associate will work within LEC retail stores and other locations where TFSE Merchandise is available. The Retail Merchandise Associate will sell merchandise, handle cash, complete credit and debit transactions, and organize stock. We are currently looking to add team members with evening and weekend availability for our events.

Primary Duties and Responsibilities:

- Answer questions related to merchandise, the facility and the event
- Provide excellent customer service
- Cash handling and completion of debit/credit transactions
- Use POS machine proficiently
- Apply product knowledge when assisting customers
- Ensure back stock and sizing is adequate
- Other duties as assigned

Skills and Abilities:

- Excellent customer service skills
- Ability to become proficient in knowledge of all current aspects of Langley Events Centre and its home teams
- Team oriented
- Detail oriented
- Quick thinking and 'can-do' attitude
- Cash handling skills
- Strong work ethic with a desire to learn and grow
- Fully proficient in spoken and written English with a second language considered an asset



SPORTS AND
ENTERTAINMENT

Qualifications:

- Willingness to complete a Police Information Check required
- Valid First Aid Level 1, CPR, and AED Certification, or equivalent will be required to be maintained during employment
- Evening and weekend availability required
- Retail and customer service experience an asset
- Knowledge of POS systems an asset

HOW TO APPLY:

Interested individuals are asked to submit a resume and cover letter detailing your skills and experience via email: careers@tfse.ca.

This position will remain open until filled. We thank all applicants for their interest, however only those selected for an interview process will be contacted.